



## Parking Procedures

### School Car Parking

Car parking at the beginning and end of the school day is a problem at most primary schools. Pupils and parents arrive and depart in a relatively short period of time and this causes congestion. For safety reasons, we have restricted the movement of cars inside the school gates between 8:35am and 9:00am in the morning and between 2:50pm and 3:15pm in the afternoon. This is to reduce the number of cars entering the school site at peak times (when children are arriving/leaving).

All cars entering the school ground should drive into the car park at a suitable speed and drive with great care. Children should be accompanied by an adult at all times when walking across the car park.

The school positively promotes walking, cycling and scooting to school and provides bike shelters and scooter racks for parents to use as a safe lock away. Please note that parents are responsible for locking their child's items into the shelter/rack and the school take no responsibility for theft or damage to the items stored in these facilities. The school accepts no responsibility or liability whatsoever for any damage caused by any means to the vehicle, its contents or persons travelling as passengers or the driver.

### Parking in the local residential area

Car parking is restricted outside the school. Drivers parking cars near the school or dropping/collecting children at the school should at all times have consideration for the safety of pedestrians, other road users and the immediate community. In particular, care when children are crossing the road should be observed at all times.

We hope that parents and carers will do their utmost to walk their children to school. If parents and carers have to come by car, we encourage them to try to share trips with neighbours or friends, observe the traffic regulations and park properly here and in the surrounding residential roads. The school has a duty of care to its neighbours. Parking on restricted areas or mounting the pavement is a traffic offence and the local PSCO will be monitoring unsafe parking in the area.

We ask parents and carers to avoid parking down the track alongside the farm, as it is very difficult for the farmer to get large vehicles into his gate when cars are parked there. We aim to reduce complaints from residents about drivers' behaviour and vehicle obstruction, therefore hope that parents and carers will think carefully before parking.

### Drop-Off Zone

Parents of children in Year 4, 5 and 6 are encouraged to use the drop-off point in the car park to drop their children in the mornings. If you are using the drop off point then please do not arrive before **8.40am** to ensure that children are not left unsupervised on the playground.

### Car Parking Permits

Parking within the school car park is restricted to authorised staff, permit holders and visitors only. We have a total of 51 spaces, 41 of these are Staff spaces, 3 are disabled spaces and 7 in the drop off point.

Due to a limited number of parking spaces, especially as the school grows, we will only issue permits for the following circumstances:

- 1) Drivers with disabled badges or children with physical disability.
- 2) Families with children that have high level of SEND.

Whilst we empathise with the difficulties, we cannot administer parking permits based on working parents or time constraints due to work.

Car Parking Permit applications will be considered by the Head teacher individually.

Parking Permits are issued on an annual basis, receipt of a permit one year does not mean it will be granted the following year, this will depend upon the demand. We have introduced drop off permits and staff parking permits to ensure we can monitor cars in the car park.

Where parents repeatedly abuse these rules, they will be contacted by a member of SLT.

The driver with the permit to park is responsible for ensuring that the permit is displayed in the front windscreen. Parking is only permitted in the marked parking bays (not in dedicated staff areas, disabled bays without a badge, on the grass, double yellow lines or drop off points)

These procedures will be reviewed annually to take into account the growing school community.